

**Minutes of the Meeting  
of the Personnel and Audit Committee of the  
Fire and Police Retiree Health Care Fund, San Antonio  
February 7, 2024**

**PRESENT:** Doug Berry, Fire Department Representative;  
Jason Sanchez, Police Department Representative; Committee Chairperson  
Steve Carse, Fire Department Representative; Committee Member  
Frank Gutierrez, Fire Department Retiree Representative; Committee Member  
Mike Despres, Retired Police Representative;  
Mayoral Appointee Tom Silliman, City of San Antonio (Remote).

**ABSENT:** None

**OTHERS** James Bounds, Executive Director

**PRESENT:**

At 1001 a.m., Chair Sanchez called the meeting to order. The roll was called, and a quorum was declared present. A motion was made by Trustee Carse, and second by Trustee Berry, to accept the January 17, 2024 Committee minutes. The motion carried unanimously.

A motion was made by Trustee Berry, and second by Trustee Despres, to receive a presentation from LRS Retirement Solutions. The motion carried unanimously. Staff was given direction to obtain a second responsive offer for a Records Management Software suite.

**EXECUTIVE**

**SESSION:** The Committee went into Executive Session at 1045 a.m. in accordance with Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Health Fund. It adjourned at 1147 a.m.

**MEMBERS  
TO BE**

**HEARD:** None

**ACTION**

**ITEMS:** 1. No action taken.

**ADJOURNMENT:** There being no further business, a motion was made by Trustee Despres and second by Trustee Carse that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 1151 a.m.