



**Minutes of the Annual Meeting
of the Board of Trustees of the
Fire and Police Retiree Health Care Fund, San Antonio
February 18, 2025**

PRESENT: Frank Gutierrez, Fire Department Retiree Representative;
Chris Lutton, Police Department Representative;
Mike Despres, Retired Police Representative;
Steve Carse, Fire Department Representative;
Doug Berry, Fire Department Representative;
Jason Sanchez, Police Department Representative; and
Mayoral Appointee Tom Silliman, City of San Antonio.

ABSENT: Councilperson Marc Whyte, City of San Antonio;
Councilperson Melissa Cabello Havrda, City of San Antonio; and

OTHERS James Bounds (Executive Director),
PRESENT: Cecilia Puga and Christine Landolt, Retiree Health Care;
Frank Burney, Martin & Drought, P.C.

QUORUM: At 12:26 p.m., Chair Berry called the meeting to order. The roll was called, and a quorum was declared present.

EXECUTIVE

SESSION: The Board went into Executive Session at 2:54 p.m. to discuss legal issues regarding benefit issues for members, contract performance, and possible litigation with its PBM. The Executive Session adjourned at 3:51 p.m.

MEMBERS

TO BE

HEARD: None.

ACTION

ITEMS:

1. Review Board Policies: Board reviewed the following policies:
 - a. Standards of Conduct:
 - b. Education Authorization and Expenses: Mr. Burney commented that an Administrative Services Agreement with COSA may be needed to be negotiated with new back office systems. (2025 IRS Travel Policy reimbursement increased to .70 per mile)

- c. Public Information Policy:
- d. Actuarial Policy: Mr. Burney will forward a copy to Foster & Foster for revisions.
- e. Personnel Policy:
- f. Investment Policy: It will be reviewed with Meketa.

MOTION: The Board reviewed all policies and recommended no changes at this time.

- 2. Review Consultants Contracts: Board reviewed the following contracts:
 - a. Investment Consulting Agreement: Meketa
 - b. Agreement for Custodial Account: Frost Bank – review and update signatures
 - c. Audit: Garza/Gonzales & Associates (December 31, 2024)
 - Proposed Agreement: year to year evergreen with a cap of \$35,000 (including costs for new software).

MOTION: After discussion of contract performance, Trustee Lutton moved, with a second by Trustee Despres, to renew contract with Garza/Gonzales for preparation of the annual audit, which motion was unanimously approved by the Board.

- d. Actuary: Foster & Foster (August 2026): engagement began on September 2023 and expires September 2026 at fixed price. (Verify pricing under Contract).
- e. Third-Party Administrator: WEB-TPA (December 31, 2026 with options)
- f. Network Provider: Aetna (rolling one-year CY contracts): Trustee Sanchez asked if there were plans to solicit new vendors.
- g. Capital RX: Contract (begin January 1, 2025 through December 31, 2027). Ms. Puga reviewed current issues with Capital RX contract related to “supply chain” issues. Board asked staff to quantify costs to be discussed with Capital.
- h. Office Lease Agreement: (5 year lease through May 2026 with options)

- i. Plan Design: Health by Design: encourage Health by Design to engage more usage of clinics.
- j. Executive Director's Contract: James Bounds (December 31, 2027)
- k. Legal: year-to-year evergreen with Martin & Drought.

ADJOURNMENT: There being no further business, a motion was made by Trustee Lutton and second by Trustee Despres that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 3:53 p.m.

Enclosures
- Agenda

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CERTIFIED AGENDA OF CLOSED MEETING

HEALTH FUND

I, DOUG BERRY, THE PRESIDING OFFICER OF HEALTH FUND, CERTIFY THAT THIS DOCUMENT ACCURATELY REFLECTS ALL SUBJECTS CONSIDERED IN AN EXECUTIVE SESSION OF THE ANNUAL BOARD MEETING CONDUCTED ON FEBRUARY 18, 2025.

1. The executive session began with the following announcement by the presiding officer: "Health Fund is now in executive session February 18, 2025 at 12:26 a.m."
2. SUBJECT MATTER OF EACH DELIBERATION:
 - Discussions with attorney relating to his or her advice on legal matters related to any matter in which the duty of the attorney to Health Fund under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act; and
 - Discussions regarding benefit issues for members, contract performance and possible litigation with its PBM.
3. No further action was taken.
4. The executive session ended with the following announcement by the presiding officer: "This executive session ended on February 18, 2025 at 3:51 p.m."

Presiding Officer

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**REVISED AGENDA/WORKSHOP
BOARD OF TRUSTEES MEETING
FIRE AND POLICE RETIREE HEALTH CARE FUND
575 HYATT LOST PINES RD, CEDAR CREEK, TX 78612
TUESDAY FEBRUARY 18, 2025 – 12:00 p.m.**

1. Call to Order:
2. Roll call:
3. EXECUTIVE SESSION (Discussion only – Closed to Public):

The Board of Trustees may close the meeting to the public at any time and hold an Executive Session pursuant to the Texas Open Meetings Act, Chapter 551.071, 551.072, and 551.0785 of the Texas Government Code. Such Act provides for Executive Session on any matter to be considered during the meeting as it relates to consultation with attorneys, real property, personnel and other matters. While any matter on the Agenda may also be discussed, these specific matters will be discussed with counsel in Executive Session.

 - a. **Government Code §551.072 – Discussions Regarding Purchase, Exchange, Lease, or Value of Real Property if Deliberation in an Open Meeting Would Have a Detrimental Effect on the Position of the Health Fund in Negotiations with a Third Party;**
 - b. **Government Code §551.071 - All Matters Where the Health Fund Seeks the Advice of its Attorney as Privileged Communications under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas;**
 - c. **Pending or Contemplated Litigation, including, but not limited to , Welldyne**
 - d. **Government Code §551.074- Personnel Matters involving Senior Executive Staff and Employees of Health Fund.**
4. Review and Update of Board Policies (Discussion and Possible Action):
 - a. Standards of Conduct
 - b. Education Authorization and Expenses
 - c. Public Information Policy
 - d. Actuarial Policy
 - e. Personnel Policy
 - f. Investment Policy
5. Review Contracts (Discussion and Possible Action):
 - a. Investment Consulting Agreement - Perpetual

- b. Agreement for Custodial Account - Perpetual
- c. Garza/Gonzales & Associates – December 31, 2023
 - Proposed Agreement
- d. Foster & Foster – August 2026
- e. WEB – TPA - December 31, 2026
- f. Aetna Contract - Rolling one-year contracts
- g. Capital RX Contract – December 31, 2027
- h. Lease Agreement
 - I. Office
- i. Health by Design - Perpetual
- j. Executive Director's Contract December 31, 2027

6. Adjournment: